

PROMOTION

1. Composed and posted IMBY.com articles on the following events in the village: Garden Club of Kinderhook Annual Plant and Bake Sale; Farmers' Market; Opening and Exhibition at The School I Jack Shainman Gallery; OK5K Race, Olde Kinderhook Fair; Restoration of Historic Façade at 1 Broad Street.
2. Use of upstairs of Village Hall for cultural/workshop events: Contacted and met with Josh Rice, NYC puppeteer now at Bard College concerning proposing performance in upstairs of Village Hall or performance in outdoor Kinderhook venues. Contacted and met with proprietor of The Painted Piece of Catskill re: workshop in upstairs of Village Hall.
3. Finalized revisions to Walking Tour Brochure (including review of Martin Van Buren biographic information by Jim McKay of Lindenwald) and created revision "punch list" for designer.
4. Met with graphic designer Peter Blandori to review revisions of Walking Tour Brochure and arrange for completion of revised design.
5. Distributed by email blast information about Kinderhook eateries that were named as finalists in Hudson Valley's Best New Food Contest 2016.
6. Finalized and delivered internship proposal to Ichabod Crane High School.

EVENTS

1. Continued planning and organizing collaboration with KBPA and The Flammerie on Food Truck Village - June 23 and August 25.
2. Began planning, coordination, property-owner interviews, conceptualizing and producing promotional materials for Village of Kinderhook Garden Stroll - an event featuring five in-village gardens that will raise money for beautification projects in the village - June 25.
3. Liaisoned with KBPA concerning events and farmers' market.

CONFERENCES

1. Applied for and received a \$75 scholarship for attending 2016 New York Statewide Preservation Conference in Albany and Troy.
2. Attended three days of conferences and workshops at 2016 New York Statewide Preservation Conference: May 5: Certified Local Government Training; May 6: Reinterpreting Historic Sites & Community Engagement; On the Road: Rural Arts Creative Placemaking and Advocacy; May 7: If You Build It, Will They Come? Strategies and Tactical Steps to Creating a Heritage Tourism Plan.
3. Attended Columbia Economic Development Corporation introduction to 2016 Consolidated Funding program - Regional Council presenters - Columbia Greene Community College.
4. Attended Workshop on 2016 Consolidated Funding programs - Proctor's Schenectady.

RESEARCH AND LIAISON FOR POTENTIAL GRANTS

1. Continued research and review of Main Street grant program and applicability to Kinderhook.
2. Met with B-1 property owners to ascertain interest and eligibility for Main Street grants.
3. Composed and sent out letter to all property owners in B-1 district inviting interested owners to meet with economic development director during office hours to discuss Main Street program.
4. Discussed Main Street program over the phone with property owner of apartment building. Follow up with director of program for eligibility.
5. Beginning work on a summary of interested property owners for Main Street program.
6. Telephone questions to Crystal Loffler, director Main Street, re: details on Kinderhook's potential application.
7. Consulted on timetable and list of potential lighting engineering consultants for possible lighting-study grant.
8. Provided projected timetable for lighting study to Dan McEneny of Parks and Recreation, Historic Preservation Division. Awaiting on decision re; rewarding of grant.
9. Consulted with Mayor Dunham re: hiring of consultant firm for grant writing Main Street grant.
10. Reviewed Grant Gateway process for consolidated funding.
11. Distributed via email Main Street Program Guidelines to property owners who had been previously interviewed re: Main Street participation.
12. Received notification that Food Truck Village had received \$250 Columbia County Tourism Event grant in response to grant application.

COMMUNITY OUTREACH

1. Contacted community residents who expressed interest in volunteering re: specific volunteer opportunities.
2. Helped distribute personal invitations to the opening reception at The School I Jack Shainman Gallery.
3. Contacted local food providers concerning an invitation for their possible participation in Food Truck Village, including Eat. Sip.Smile and Simons Catering.
4. Attended open house at Simons Catering to welcome the business to Kinderhook again.

NEW BUSINESS RECRUITMENT

1. Re-contacted Maple Hill Creamery concerning their intention to lease two floors of 5 Hudson Street and referred them to Glenn Smith for a summary of village procedures for new businesses. This follows outreach to Maple Hill previously introducing the possibility of leasing 5 Hudson Street. The number of daily employees at the location will eventually be seven with monthly conference meetings bringing in more individuals related to the business. Move in date projected for Fall 2016.
2. Contacted owner of old Rock Shop building about showing the building to The Painted Pice of Catskill, New York for leasing possibility. To be shown June 8.

PROPOSALS AND POTENTIAL FOLLOW-UP FOR CONSIDERATION BY VILLAGE BOARD

1. Contest to Name Upstairs of Village Hall.
2. Research feasibility for determining eligibility of Kinderhook Creek to be listed as a designated inland waterway that would enable the village to apply for Local Waterfront Revitalization Program grants.
3. Main Street grant program.
4. Repairs to upstairs of village hall to make it a more attractive and multi-functional space for increased use for performances and cultural activities.